

SPECIAL COUNCIL MEETING
AUGUST 27, 2018 4:00 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, the New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Zajkowski, Ard, Kittel, Jackson, Montello and Volkert

The Pledge of Allegiance was recited.

Alderman Ard moved to adopt the agenda as presented, seconded by Alderman Kittel and carried.

Deer Update

The City of New Richmond received a petition from residents in the East and West River Drive area regarding the deer population. Craig Yehlik, Police Chief, explained that he talked with the DNR and they suggested possibly allowing a late season doe hunt on public land by permit only. Craig thought the golf course might be a good place for this late doe hunt. Three years ago the Council held a discussion regarding the deer and there were many concerned residents. At that time, there were more residents against shooting the deer. The City already allows bow hunting within City limits. We could promote that again and remind residents they can work together to allow hunters to come on their property and hunt. Craig Yehlik will work with Kyle Wells to update the bow hunting map to be posted on social media. Craig will also bring the updated map to the September Council meeting.

VFW MOU

This item will be discussed at a later date.

Amending Chapter 117 – Extra-Territorial Review & Repealing Section 121-35

Nick Vivian, City Attorney, explained the law changed two years ago regarding Extra-Territorial Zoning and now conflicts with our existing ordinances. The Plan Commission will have a Public Hearing on September 4, 2018 to discuss this ordinance change, and the Council will have this item on the agenda for their September 10, 2018 meeting.

Resolution #081801 – Designating Plan Commission as the Architectural Review Board

Alderman Montello offered the following resolution and moved for its adoption:

RESOLUTION #081801

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF NEW RICHMOND
DESIGNATING THE PLAN COMMISSION AS THE ARCHITECTURAL REVIEW BOARD
ESTABLISHED BY THE DEVELOPMENT COVENANTS OF THE NEW RICHMOND BUSINESS
AND TECHNICAL PARK.

WHEREAS, the City of New Richmond is the developer of the New Richmond Business and Technical Park within the City of New Richmond; and,

WHEREAS, the following Development Covenants are recorded for properties within the New Richmond Business and Technical Park:

1. Phase 1 covenants recorded on December 19, 1988, as may be amended.
2. Phase 2 covenants recorded on June 24, 2002, as may be amended.
3. Richmond Way covenants recorded on November 2, 2006, as may be amended.

WHEREAS, the Development Covenants establish performance standards site and building plan improvements within the New Richmond Business and Technical Park; and,

WHEREAS, Sections A-1 of the Development Covenants state that no building improvement, parking area, landscaping, or sign shall be constructed, erected, placed, or subsequently altered on any site until the plans for such improvement has been approved.

WHEREAS, the Development Covenants provide for establishment of an Architectural Review Board appointed by the Economic Development Commission to review and approve proposed improvements to lots within the New Richmond Business and Technical Park; and,

WHEREAS, properties within the New Richmond Business and Technical Park and subject to the provisions of the New Richmond Zoning Ordinance adopted within the City Code governing allowed uses, lot requirements, site design, and building construction; and,

WHEREAS, improvement of properties within the New Richmond Business and Technical Park under the provisions of the Zoning Ordinance is subject to review and approval by the Development Review Committee or the Plan Commission;

WHEREAS, the review of development proposals within the New Richmond Business and Technical Park under both the Development Covenants and Zoning Ordinance could be accomplished more efficiently in terms of time and costs if subject to only a single process; and,

WHEREAS, the strategies of the Comprehensive Plan call for the City to encourage business development and retention; and,

WHEREAS, an expedited and efficient development review process for project approvals is consistent with the goal of the Comprehensive Plan to encourage business development and retention; and,

WHEREAS, the City Council has acted to revise the role of the Economic Development Commission as Forward New Richmond to advise the City Council on long-term economic development goals and opportunities; and;

WHEREAS, the Plan Commission is the most appropriate body to review development proposals within the New Richmond Business and Technical Park for compliance with the technical provisions of the Zoning Ordinance and Development Covenants;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of New Richmond that the Plan Commission shall be designated as the Architectural Review Board established by the respective covenants of the New Richmond Business and Technical Park to carry out such duties as established therein.

Motion was seconded by Alderman Zajkowski and carried.

Raedeke Project Update

Beth Thompson explained the Plan Commission will discuss the Certified Survey Map for this development at the September 4, 2018 meeting and the City Council will discuss the CSM on September 10, 2018. Concept plans were included in the Council packet for review. A Conditional Use Permit is needed and will be discussed at the October Plan Commission meeting.

Food Truck on City Property

The City received a request from Roger Keopple to bring his food truck to Freedom Park during football practice from now until October 31, 2018. At this time, a direct seller's permit is required for this activity. Roger has requested to have the direct sellers permit fees waived. Considerable discussion followed. Staff will work on a food truck policy and fee schedule and bring that back to the Council at a later time. Alderman Montello moved to approve the request from Roger Keopple to have his food truck in Freedom Park and grant him a temporary Direct Seller's license, but the fees will be addressed at a later time, seconded by Alderman Zajkowski and carried.

Capital Improvement Plan 2018 - 2022

Rae Ann Ailts gave a review of the items included in the Capital Improvement Plan. Discussion followed. Department heads gave further information regarding items included on the CIP. Considerable discussion followed. Council members were asked to review the projects over the next 30 days and let staff know if there are concerns or questions.

2019 Budget Review

Rae Ann Ailts handed out budget books to Council members and gave an overview on where tax dollars go. Each of the departments are looking to increase technology spending in 2019.

Fundraising Policy

Noah Wiedenfeld explained the fundraising policy and asked that Council members let him know if they have questions or concerns about the policy. This item will be on the September agenda for action.

Assessor Services RFP

Rae Ann Ailts explained that two proposals were received for providing assessor services from Kleven Property Assessment and Owen Assessing. An internal interview committee will meet to interview both companies and council members will be invited to attend.

Communications & Miscellaneous

A recycling survey was sent out to all City residents and responses will come in September. The School Resource Officer started today at the New Richmond High School.

Closed Session

Alderman Montello moved to go into Closed Session per State Statute 19.85 (1)(e) – Potential Sale of City-Owned Property, seconded by Alderman Jackson and carried.

Open Session

Alderman Montello moved to have our City Attorney draft the offer as discussed in Closed Session, seconded by Alderman Jackson and carried. Alderman Zajkowski voted no.

Alderman Ard moved to adjourn the meeting, seconded by Alderman Ard and carried.

Meeting Adjourned at 7:34 p.m.

Tanya Batchelor
City Clerk